**Principles for thesis submission and preparation**

 1. The paper should be written either in Korean or in English. Academic terms that first appear in the text should be put in parenthesis in the original language following its Korean or English translation.

 2. The manuscript should be about 100 pages including footnotes, bibliography, tables and figures on 200-square manuscript paper The font size of the main text should be 12 points and that of the footnote 11 points.

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| Margins (A4): Top 20mm / Bottom 15mm / Left 30mm / Right 30mm   Header 15mm / Footer 15mm / Binding 0mm     Main body   Font: Batang (Times New Roman in MS Word) /  Size: 12point / Set width: 100% / Letter spacing: 0% / Line spacing: 160% |

 3. The paper, when written in Korean, should be prepared in the order of title, author, summary, key words, main body, bibliography, title in English, author in English, summary in English, key words in English and introduction of the author.

 4. The title should be written on the first page of the main body. There should be no such phrase in the title that may give a hint about the author to the judges.

 5. The numbering of chapters, paragraphs, clauses and items should follow the order of “I”, “1”, “1)” and “(1).”

 6. A short quotation in the main body should be written in  <“   ”> whereas a long quotation should be written in indentation with the emphasized part marked with <‘  ’>.

 7. The original text can be directly quoted unchanged.

 8. Numbers should be marked a top the Tables and figures included (e.g. Table 3-3, Fig 2-5) and their sources should be stated in the space below. The complete information should be put in a footnote.

 9. The footnote should be concise and only when deemed necessary. The names, book titles and article titles should be written in their original languages. When Chinese characters are included in the text, Hangul (Korean alphabet) should be used to replace them in principle. The footnotes should be used according to the following rules.

   - When a book is first cited, the entire information including the name of the author, the title of the book (article), publication information (the place of publication, the publisher’s name, the year of publication in the case of a book; the name, volume and number of the journal and the journal’s publication year and month in the case of an article) and pages should be included in the footnote. When more than one book is cited in a footnote, they should be listed with semi-colons (;) without period.